



Outer West Community Committee

Calverley & Farsley, Farnley & Wortley, Pudsey

Meeting to be held in Civic Hall, Leeds
Wednesday, 12th June, 2024 at 6.00 pm

Councillors:

- | | |
|-------------|--------------------------|
| P Carlill | - Calverley and Farsley; |
| A Carter | - Calverley and Farsley; |
| C Timmins | - Calverley and Farsley; |
| K Haigh | - Farnley and Wortley; |
| A McCluskey | - Farnley and Wortley; |
| M Swards | - Farnley and Wortley; |
| D Seary | - Pudsey; |
| S Seary | - Pudsey; |
| T Smith | - Pudsey; |





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Governance Services, Civic Hall, Leeds LS1 1UR

Head of Locality Partnerships – Liz Jarmin Tel: 0113 37 89035

Images on cover from left to right:

Calverley & Farsley – Calverley Park; Farsley Town Street

Farnley & Wortley – Farnley Hall; Wortley Towers

Pudsey – Pudsey Town Hall; Pudsey Park

A G E N D A

Item No	Ward/Equal Opportunities	Item Not Open		Page No
1			<p>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</p> <p>To consider any appeals in accordance with Procedure Rule 15.2 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded).</p> <p>(*In accordance with Procedure Rule 15.2, written notice of an appeal must be received by the Head of Governance Services at least 24 hours before the meeting.)</p>	
2			<p>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</p> <p>1 To highlight reports or appendices which officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</p> <p>2 To consider whether or not to accept the officers recommendation in respect of the above information.</p> <p>3 If so, to formally pass the following resolution:-</p> <p>RESOLVED – That the press and public be excluded from the meeting during consideration of the following parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:</p>	

Item No	Ward/Equal Opportunities	Item Not Open		Page No
3			<p>LATE ITEMS</p> <p>To identify items which have been admitted to the agenda by the Chair for consideration.</p> <p>(The special circumstances shall be specified in the minutes.)</p>	
4			<p>DECLARATION OF INTEREST</p> <p>To disclose or draw attention to any interests in accordance with Leeds City Council's 'Councillor Code of Conduct'.</p>	
5			<p>APOLOGIES FOR ABSENCE</p> <p>To receive any apologies for absence.</p>	
6			<p>OPEN FORUM / COMMUNITY FORUM</p> <p>In accordance with Paragraphs 4.16 and 4.17 of the Community Committee Procedure Rules, at the discretion of the Chair a period of up to 10 minutes may be allocated at each ordinary meeting for members of the public to make representations or to ask questions on matters within the terms of reference of the Community Committee. This period of time may be extended at the discretion of the Chair. No member of the public shall speak for more than three minutes in the Open Forum, except by permission of the Chair.</p>	
7			<p>MINUTES - 14 FEBRUARY 2024</p> <p>To receive and consider the attached minutes of the previous meeting held Wednesday, 14th February 2024.</p>	7 - 16
8			<p>SOCIAL VALUES IN PROCUREMENT UPDATE</p> <p>To receive and consider the attached report of the Head of Strategy and Resources which introduces that a verbal update will be provided to the Outer West Community Committee on the implementation of Social Values.</p>	17 - 18

Item No	Ward/Equal Opportunities	Item Not Open		Page No
9			<p>COMMUNITY COMMITTEE APPOINTMENTS 2024/2025</p> <p>To receive and consider the attached report of the City Solicitor which requests Members to note the appointment of the Chair for the 2024/2025 municipal year, as well as the consideration of appointments to those detailed at paragraph 6 of the submitted report.</p>	19 - 30
10			<p>OUTER WEST COMMUNITY COMMITTEE SUB GROUP NOMINATIONS</p> <p>To receive and consider the attached report of the Head of Locality Partnerships which invites Members to make nominations to each of the Outer West Community Committee Sub Groups for 2024/25.</p>	31 - 32
11			<p>FINANCE REPORT</p> <p>To receive and consider the attached report of the Head of Locality Partnerships which provides the Community Committee with an update on the budget position for the Wellbeing Fund, Youth Activity Fund, Capital Budget, as well as the Community Infrastructure Levy Budget for 2024/25.</p>	33 - 42
12			<p>UPDATE REPORT</p> <p>To receive and consider the attached report of the Head of Locality Partnerships which provides an update of the work which the Communities Team is engaged in, based on priorities identified by the Community Committee. It also provides opportunities for further questioning, or to request a more detailed report on a particular issue.</p> <p>The report also provides regular updates on some of the key activities between Community Committee meetings and functions delegated to Community Committees, Community Champions roles, community engagement, partnership and locality working.</p>	43 - 56

Item No	Ward/Equal Opportunities	Item Not Open		Page No
13			<p>COMMUNITY COMMITTEE YOUTH SUMMIT/YOUTH ACTIVITY FUND CONSULTATION REPORT</p> <p>To receive and consider the attached report of the Head of Locality Partnerships which provides an update on the Community Committee Youth Summit and the Youth Activity Fund Consultation.</p>	57 - 66
14			<p>DATE AND TIME OF THE NEXT MEETING</p> <p>To note the date and time of the next meeting as Monday, 2nd September 2024 at 1pm. Venue TBC.</p> <p>Third Party Recording</p> <p>Recording of this meeting is allowed to enable those not present to see or hear the proceedings either as they take place (or later) and to enable the reporting of those proceedings. A copy of the recording protocol is available from the contacts named on the front of this agenda.</p> <p>Use of Recordings by Third Parties – code of practice</p> <p>a) Any published recording should be accompanied by a statement of when and where the recording was made, the context of the discussion that took place, and a clear identification of the main speakers and their role or title.</p> <p>b) Those making recordings must not edit the recording in a way that could lead to misinterpretation or misrepresentation of the proceedings or comments made by attendees. In particular there should be no internal editing of published extracts; recordings may start at any point and end at any point but the material between those points must be complete.</p>	

OUTER WEST COMMUNITY COMMITTEE

WEDNESDAY, 14TH FEBRUARY, 2024

PRESENT: Councillor Amanda Carter in the Chair

Councillors P Carlill, A Carter,
A McCluskey, D Seary, S Seary,
M Swards and T Smith

40 Appeals Against Refusal of Inspection of Documents

There were no appeals.

41 Exempt Information - Possible Exclusion Of The Press And Public

There were no exempt items.

42 Late Items

There were no formal late items. However, supplementary information was published on the council's website in respect of Agenda Item 10 – Finance Report. Minute No. 49 refers.

43 Declaration of Interest

The following members raised that they are:

- Councillor T Smith – Chairman of Pudsey Scarecrow Festival and Trustee of Pudsey Wellbeing Charity.
- Councillor Carlill – Member of Calverley and Bloom.
- Councillor S Seary – Chair of Pudsey Christmas Lights and Pudsey Carnival.
- Councillor D Seary – Member of Pudsey Carnival Committee and Pudsey Christmas Lights Committee.
- Councillor Andrew Carter – Member of Calverley and Bloom and Chair of Farsley Business Forum.
- Councillor Amanda Carter – Member of Farsley Business Forum.

All of whom confirm they do not benefit financially and there is no financial interest and will proceed to take part in the relevant decision-making procedure.

44 Apologies For Absence

Apologies were received on behalf of Councillor D Blackburn.

45 Open Forum / Community Forum

In accordance with the Community Committee Procedure Rules, the Chair allowed a period of up to 10 minutes for members of the public to make

representations or ask questions within the terms of reference of the Community Committee.

No matters were raised.

46 Minutes of the previous meeting

RESOLVED – That the minutes of the previous meeting held on Monday, 6th November 2023, be approved as an accurate record.

47 Dates, Times and Venues of Community Committee Meetings 2024/2025

The report of the City Solicitor requested Members to consider agreeing the proposed Community Committee meeting schedule for the 2024/2025 municipal year.

The following dates and times were proposed to the Community Committee:

- Wed, 12 Jun 24, 1pm
- Mon, 2 Sept 24, 1pm
- Mon, 4 Nov 24, 1pm
- Wed, 19 Feb 25, 1pm

Members agreed those listed above, with the caveat that one of the start times (tbc) start later.

Members also discussed the availability of venues and ensuring that more electronic systems are available to be able to webcast in more venues across the Outer West Community Committee area.

RESOLVED – To agree the above.

48 Proposed Closure of Pudsey Civic Hall

The report of the Chief Officer (Culture and Economy) presented a report that introduced information on the budget proposals for the next Financial Year (FY24/25), which include the proposals to close Pudsey Civic Hall.

The Chief Officer (Culture and Economy) and the Executive Member for Economy, Culture and Education attended the meeting and provided the Community Committee with the following information:

- The venue is not meeting the income targets and the loss of income as per the car park is detailed in the submitted report.
- The site needs investment, short-term and long-term and it is estimated that £328,000 will be needed for things such as upgrading the windows and addressing the issues with heating to be able to bring the building up to the required standard.
- government regulations require all potential rental properties to have an EPC rating of E or higher before being let to tenants and so investment would be needed to lease the building. There is a number

of investments required to be put into the building to get it up to this standard. Figures are estimated and set out in the submitted report.

- A formal decision has not yet been taken on the closure of the building, and a formal report will outline the decision taken.

The following matters were discussed:

- Clarity on the EPC rating. It was confirmed that the EPC rating is still required for commercial buildings. It was requested that further clarity be provided on whether this is a requirement for commercially leased buildings. Officers confirmed this will be looked at.
- Members acknowledged that the car park figures as per the submitted report appeared to be the biggest issue and suggested that alternative functions be looked at in terms of this space and whether any alternatives can be done to make money on the site.
- Members commented that the marketing strategy for the use of the building and rooms in the Civic Hall have not been well used as residents did not know it was available. Members suggested that better methods of marketing need to be looked at to better utilise Pudsey Civic Hall. It was also suggested that better use of nearby libraries and community venues be used to promote the spaces available. Officers confirmed that the council pay for adverts on social media for all events. Leaflets were stopped.
- It was confirmed that a 'spend to save' case will be considered alongside the considerations for the proposal. It was noted that a final decision has not yet been made and the preferred decision would be to keep it open, subject to further considerations that need to be made.
- The building is situated in a convenient place for people travelling to the building and people can use any mode of transport to get to the building.
- The Executive Member explained that the council are being forced into making difficult financial decisions, and assets are being sold. It is unknown how the improvements will be funded.
- Officers confirmed that the condition report for the building is not up to date and an amount required cannot definitively be provided without a report being commissioned. On-going maintenance costs to keep the building running are approximately £20,000. In the last year, this has been considerably more due to unexpected drainage issues.
- Members urged that further conversations be had with organisations and community groups regarding the generation of events and ideas around funding streams. Members were keen to see alternative options to keep the building and maximise its usage by using alternative methods of marketing and having a wider discussion with various groups and organisations. It was acknowledged that this does not take away the need for the required investments as outlined.
- Members commented that Pudsey Civic Hall is the only large venue space in the western part of the city, and it is used for ballroom dancing; important for those who may only leave the house for such activities.

- Officers will investigate the figures for how many bookings the venue has had on a daily basis.
- Members were clear that they wanted to see correct figures to keep the building running, and on-going maintenance costs and options in terms of maximising the buildings usage, as well as options to increase charges to make the building even more viable.
- A member questioned why the car park was not being charged on a weekend and whether this is an option. It was confirmed that this model will be checked why it was put in place, but it was considered that this is due to large events taking place on a weekend and this offered people a place to park.
- It was confirmed that some works have been done to the building over the last couple of years, but the substantial works needed are part of an on-going challenge across the council on budgets and prioritisation across the whole asset base and buildings.

The Chief Officer explained she would be happy to meet with ward members and any groups and will consider the suggestions as outlined above and will form part of any decision taken.

RESOLVED – To note the contents of the report and discussion during consideration of this item.

49 **Outer West Community Committee - Finance Report**

The report of the Head of Locality Partnerships provided the Community Committee with an update on the budget position for the Wellbeing Fund, Youth Activity Fund, Capital Budget, as well as the Community Infrastructure Levy Budget for 2023/24.

Projects as outlined in the submitted report were discussed and agreed as follows:

Project	Organisation	Ward	Amount	Decision
Bawns and Heights Fun Day	Communities Team	Farnley and Wortley	£4,000 (Large Grants)	Approved
Pudsey Carnival	Pudsey Carnival Committee	Pudsey and surrounding wards (Calverley and Farsley)	£2,600 (Large Grants)	Approved
Additional Area Resource at Tyersal Park and New Farnley Park	Climate, Energy and Greenspaces	Pudsey and Farnley and Wortley	£6,800 (Large Grants)	Approved
Pudsey Park Weekend Littering	Climate Energy and Greenspaces	Pudsey	£1,255.10 (Large Grants)	Declined
Pudsey in	Climate	Pudsey	£5,000	Approved

Bloom 2024	Energy and Greenspaces		(Large Grants)	
New Farnley in Bloom 2024	Climate Energy and Greenspaces	Farnley and Wortley	£1,000 (Large Grants)	Approved
Calverley in Bloom 2024	Climate Energy and Greenspaces	Calverley	£4,360 (Large Grants)	Approved
Get into the community to rock up to do a mock up	Building Futures Together	Pudsey and surrounding areas	£6,000 (Wellbeing)	Approved
Outer West Easter Holiday YAF Taster Sessions	Youth Service	All OWCC area wards	£2,517 (Large Grants)	Approved
Farnley Youth Project	Youth Service	Farnley and Wortley	£1,950 (Large Grants)	Approved
Farnley Football Project	Youth Service	Farnley and Wortley	£1,125 (Large Grants)	Approved
Andy's Youth Project @ Robin Lane	Youth Service	Pudsey	£1,560 (Large Grants)	Approved
Wortley Youth Project at Lower Wortley Community Centre	Youth Service	Farnley and Wortley	£1,180 (Large Grants)	Approved
Summer Holiday Targeted Provision	Youth Service	All OWCC area wards	£2,239.43 (Large Grants)	Approved
Breeze in the park	Breeze	All OWCC area wards	£11,400 (Large Grants)	Approved
Rhinos Multi Sport Camps	Leeds Rhinos Foundation	All OWCC area wards	£6,000 (Large Grants)	Approved
DAZL Farnley Dance Programme	Dance Action Zone Leeds	Farnley and Wortley	£3,997 (Large Grants)	Approved
Pudsey Youth Cafe	Pudsey Wellbeing Centre	Pudsey	£4,030 (Large Grants)	Approved
Pudsey Youth	Leeds Well	All OWCC	£3,000	Approved

Cafe	Schools Partnership	area wards	(Large Grants)	
Prince Philip Centre PHAB Club	Prince Philip Centre PHAB Club	All OWCC area wards	£465.17 (Small Grants)	Approved
Clubhouse	Wortley Football Club	Farnley and Wortley	£10,000 (Large Grants)	Approved
Western Flatts Play Area	CEGS, Parks and Countryside	Farnley and Wortley	£10,000 (Large Grants)	Approved
Outdoor Cricket Nets	Pudsey St Lawrence Cricket Club	Pudsey	£10,000 (Large Grants)	Approved

Wellbeing Ringfences:

Pudsey Xmas Lights Leeds Lights £9,549.00
 Rodley Xmas Lights Leeds Lights £1,840.00
 Farsley Xmas Lights Leeds Lights £7,899.99
 Calverley Xmas Lights Leeds Lights £2,704.00
 CCTV Leeds Watch £10,000.00
 Small Grants/Skips Communities £5,000.00
 Summer bands in the park Leeds International Concert Season £3,300.00
 Outer West ASB and Road Safety WYP £5,000
 Community Engagement Communities £500.00
 Farsley Festival Farsley Festival £4,000.00

YAF Ringfences:

Youth Summit Communities £1,000.00
 Outer West Easter Holiday and Summer Activity Days 2025 Youth services £3,500.00

The following was highlighted:

- There have been no declined projects since the last Community Committee meeting held on 6th November 2023.
- 2 projects have been withdrawn from the organisation The Music Box.
- The Wellbeing Budget position 2023/24. The remaining available balance is £25,229.89.
- Youth Activities Fund Position 2023/24. The remaining available balance is £9,077.26.
- Small Grants and Skips Budget 2023/24. The remaining balance is - 97.48.
- Capital Budget 2023/24. The remaining available balance overall is £10,413.69. A breakdown per ward was provided as per Table 4 of the submitted report.
- Community Infrastructure Levy Budget 2023/24. The remaining available balance is £171,525.35. A breakdown per ward was provided as per Table 5 of the submitted report.

The following was discussed:

- DAZL Dance. There is 12 people in 1 group and 20 in another. The event is also now held in Farnley Community Centre.
- It was confirmed that capital monies cannot be used for one off cost replacement equipment. Members explained that the costing of equipment needs to be looked at to try and find cheaper quality materials / goods.
- Clubhouse. The organisation already has a considerable amount for match funding and the initial monies will help them get started.
- Western Flatts Play Area. It is acknowledged that there is not enough wheelchair accessible play equipment across parks, and parks must be accessible for everybody. The Community Committee highlighted the importance of their being enough wheelchair accessible equipment across the city and requested that appropriate suppliers be considered when purchasing such equipment.
- Bawn Lane Fencing. The fencing will bring peace of mind for parents who live near there for the safety of their children.

RESOLVED – To note/consider:

- a) Subsidy Control Act 2022 (Paragraph 10)
- b) Details of the Wellbeing Budget position (Table 1)
- c) Wellbeing Ringfences (paragraph 27)
- d) Large Grant applications for consideration and decision (Paragraphs 29-36)
- e) Details of the Youth Activities Fund (YAF) position (Table 2)
- f) YAF Ringfences (Paragraph 40)
- g) YAF applications for consideration and decision (Paragraph 42-53)
- h) Details of the Small Grants & Skips Budget (Table 3)
- i) Small Grant application for consideration and decision (Paragraph 64)
- j) Details of the Capital Budget (Table 4)
- k) Capital application for consideration and decision (Paragraphs 67)
- l) Details of the Community Infrastructure Levy (CIL) Budget (Table 5)
- m) CIL application for consideration and decision (Paragraphs 70-72)

50 Outer West Community Committee - Update Report

The report of the Head of Locality Partnerships provided an update of the work which the Communities Team is engaged in, based on priorities identified by the Community Committee. It also provides opportunities for further questioning, or to request a more detailed report on a particular issue.

The report also provided updates on some of the key activities between Community Committee meetings and functions delegated to Community Committees, Community Champions roles, community engagement, partnership and locality working.

The following was discussed:

- There is a pilot scheme through West Yorkshire Police called 'Walk and Talk'. It is an application and on the police website, where women can share their experiences and raise any concerns they may have.

- To include any drainage issues other parks may be experiencing in the report.
- To receive additional information from LeedsWatch regarding the cameras and how useful they are. Evidence must be produced to show effectiveness of the cameras.

RESOLVED – To note the contents of the report and comments during discussion of the item.

51 The Outer West Cluster Service

The report of the Targeted Services Lead (Children and Families) presented a report that introduced a verbal update with information about Clusters in the Outer West Community Committee area.

The Targeted Services Lead attended the meeting, and provided the Community Committee with the following information:

- A lot of work takes place in the clusters where work isn't always recognised.
- Clusters are made up of funding from NHS, Leeds City Council, and some schools.
- Clusters sit within the support network of children's services and escalation starts within the early stages of a children's life. Intensive services can be provided if needed.
- Additional support work is also available with domestic abuse and other associated issues.
- In 2023, it was reported that there were 1,111 interventions in the Outer West Community Committee area. 101 of those were referred to specialist services such as Leeds Mind, Victim Support and Youth Justice Service.
- Clusters received referrals through services and schools account for 50% of the referrals received.
- There is a rise in children with autism and ADHD, and the service has expanded to provide support to families. The demand is constantly going up.
- Complexities in cases are increasing, and the number of referrals has increased since 2018. The cases witnessed are seeing individuals with extreme anxiety, self-harm, and aggressiveness in the home.
- There are tasking meetings in the Pudsey area.
- Clusters have a successful partnership with West Yorkshire Police and there has been successful targeted work, specifically in Pudsey bus station to provide support to young people and their parents. There has been a reduction in youth crime in that location.

Further to questions from Sub-Committee Members, the following was confirmed:

- There is somebody who delivers autism awareness training across all schools. This may include a teaching assistant, classroom teacher and

senior leadership who receive the training. The uptake for this specific training has increased across schools.

- In relation to issues associated with Pudsey bus station, a meeting was established in December 2022 to look at the issues, and perpetrators involved in the youth crime. A plan was put in place for each individual and some of those in the last 12 months have escalated to higher levels than the service is able to deal with. Work is on-going with schools and 121 support has been provided. A full evaluation of the work put into targeted that area would be welcomed.

The Chair thanked Steve for his attendance.

RESOLVED – To note the verbal update provided at the meeting, and comments raised during discussion of the item.

52 King's Award for Voluntary Service (KAVS) and the King's Award for Enterprise (KAE) schemes

The report of the Head of Locality Partnerships introduced a report that provided information regarding the King's Award for Voluntary Service (KAVS) and the King's Award for Enterprise (KAE) schemes.

The report asks members to identify groups/organisations who might qualify for the schemes and exploring whether there are any ways the Lieutenancy can help the committee in the work they do with the local community.

The Deputy Lieutenant for West Yorkshire attended the meeting and explained that the cost of applying for the award is free, and the lieutenancy are looking at liaising with local community groups and organisations. Members were asked to provide any local group names, and/or contact details to the lieutenancy so that they can get in contact with them and provide them with some information regarding the award, as well as the criteria.

The award is not easily obtained and provides organisations and businesses the use of the logo on all correspondence and use for their own benefit. The award is seen as a 'prestige' and will potentially help organisations and groups obtain additional funding from other sources.

Organisations such as DAZL Dance and Friends of Roundhay Park have previously won the award.

Members were asked to get in contact with Ms Baker if they had any organisations and groups in mind for the lieutenancy to contact, to recognise the work of organisations and groups across Leeds.

Ms Baker can be contacted on the following email: susan.baker@ntlworld.com and/or at the following address: West Yorkshire Lieutenancy Office, Bowcliffe Hall, Bramham, Wetherby, LS23 6LP.

The scheme is open June until September 2024.

RESOLVED – To note the verbal update and comments during discussion of this item.

53 Date and Time of Next Meeting

To note the date and time of the next meeting as Wednesday, 12th June 2024 at 1pm.

The meeting ended at 14:50.



Report of: Head of Strategy and Resources
Report to: Outer West Community Committee
Report author: Sasha Walton -Leeds City Council Social Value Manager
Date: 12th May 2024 To note

Title: Social Values in Procurement – Sasha Walton

Purpose of report

To provide the Outer West Committee with information on the implementation of Social Values.

Main issues.

1. The discussion will provide ward members with an overview of the service along with statistics and information specific to the Outer West Wards.
2. The discussion encourages ward members from Pudsey, Calverley & Farsley, and Farnley & Wortley to offer any additional requests,

Recommendations

3. Elected Members are asked to note the details of the discussion that will be provided by an officer from the Social Value team.

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Report of: City Solicitor

Report to: Outer West Community Committee (Calverley and Farsley, Farnley and Wortley & Pudsey)

Report author: Natasha Prosser (Governance Officer)

Date: Wednesday, 12th June 2024

For decision

Community Committee Appointments 2024/2025

Purpose of report

- 1 The purpose of this report is to note the appointment of Councillor Swards as Chair of the Community Committee for 2024/25 as agreed at the recent Annual Council Meeting, and also to invite the Committee to make appointments to those positions detailed in section 6 / the appendices.

Main issues

Noting Appointment of Community Committee Chair for 2024/25

1. Members are invited to note the appointment of Councillor Swards as Chair of the Community Committee for 2024/25, as agreed at the recent Annual Meeting of Council.

Appointments to Outside Bodies including Cluster Partnerships and Local Care Partnerships

2. General Purposes Committee annually determines which Outside Bodies will be delegated to Community Committees for appointment. Attached at Appendix 1 is the current schedule of organisations as delegated to the Community Committee.
3. Most recently, Member Management Committee agreed in 2019 that appointments to Local Care Partnerships be delegated to Community Committees for determination.

Appointments to Community Committee ‘Champions’

4. The Constitution requires that Community Committees appoint Member ‘Champions’ in several designated areas. Currently, these areas are: ‘Environment & Community Safety’; ‘Children’s Services’; ‘Employment, Skills & Welfare’; and ‘Health, Wellbeing & Adult Social Care’.

Appointment to Corporate Parenting Board

5. In recent years Community Committees have been used as the appropriate body by which local Elected Member representatives are appointed to the Corporate Parenting Board.

Schedule of Appointments

6. The Committee is invited to review the details in the table below together with the accompanying information which follows / is appended, and determine appoints for the 2024/25 municipal year:

Organisation / Outside Body	No. of Places	Current Appointee(s)
Clusters:		
Children and Families Cluster - Pudsey	2	Peter Carlill Simon Seary
Children and Families Cluster – Farnley	1	Adrian McCluskey
Outside Bodies:		
Farsley Charity (Indefinite appointments but we have a vacancy)	3	Andrew Carter Peter Carlill Vacancy
Calverley Charity (Indefinite appointments but we have a vacancy)	3	Andrew Carter Peter Carlill Vacancy
Borough of Pudsey Charity (3 yearly review is due)	3	Dawn Seary

		Andrew Carter
Champions:		
Children's Services	2	Peter Carlill & Vacancy
Environment & Community Safety	1	Vacancy
Employment, Skills & Welfare	1	Vacancy
Health Wellbeing & Adult Social Care	2	Adrian McCluskey & Peter Carlill
Local Care Partnerships:		
West Leeds LCP	1	P Carlill
Armley LCP (Bramley, Wortley & Middleton)	1	Vacancy
Corporate Parenting Board	2	P Carlill and Trish Smith

Options

Outside Bodies

7. The Community Committee is invited to determine the appointments to those Outside Bodies as detailed within the table at section 6 / the appendices. The Council's Appointments to Outside Bodies Procedure Rules can be made available to Members upon request, however, a summary of the rules can be found at sections 8-13:
8. The Community Committee should first consider whether it is appropriate for an appointment to be of a specific office holder¹ either by reference to the constitution of the outside body concerned (if available), or in the light of any other circumstances as determined by the Community Committee. Such appointments would then be offered on this basis.
9. Nominations will then be sought for the remaining places, having regard to trying to secure an overall allocation of places which reflects the proportion of Members from each Political Group on the Community Committee as a whole.
10. All appointments are subject to annual change unless otherwise stated within the constitution of the external organisations, which will therefore be reflected on the table at Appendix 1. Each appointment (including in-year replacements) runs for the municipal year, ending at the next Annual Council Meeting.
11. A vacancy occurring during the municipal year will normally be referred to the Community Committee for an appointment to be made, having regard to the principles described above.

¹ For example it may be considered necessary or otherwise appropriate to appoint a specific Ward Member

12. Community Committees may review the list of organisations to which they are asked to make appointments at any time and make recommendations, as the Committee feels appropriate.
13. Any appointments to those Outside Bodies detailed in the appendices / section 6 which are made by the Committee at today's meeting are subject to General Purposes Committee approving at its first meeting of the municipal year that arrangements for such appointments remain unchanged and that they continue to be made by this Community Committee.

Local Care Partnerships

14. Local Care Partnerships (LCPs) bring health and care providers together with other partners and local communities to improve people's experience of care to be more personalised and joined up. The second purpose is to tackle the health inequalities that exist both within local communities and across Leeds. LCPs are aligned to Primary Care Network boundaries; NHS funded collaborations of GP practices working together locally to share resources and extend their offer. Further information on Local Care Partnerships and their current priorities can be found on their website: www.leedslcps.org.uk
15. From July 2019 forwards Community Committee meetings agreed individual arrangements for representation from Members at LCP meetings. Members raised that representation on LCPs could helpfully be aligned with the existing Community Committee Health Champion role for some committees, as well as consider how wider elected members were included. Community Committees recognised there were already good relationships in place between some Members and individual GPs but that the picture varied significantly from GP practice to GP practice.
16. In previous years, appointments to LCPs have been made using a 'best fit' approach to membership, mapping the geography of LCPs to Community Committee boundaries. Appendix 2 captures this best fit. Frequency of meetings varies from one LCP to another (current arrangements are captured in Appendix 2). Whilst some meet monthly, increasingly partners come together on a bimonthly or quarterly basis with working groups in between. All LCPs also have working groups or task and finish groups to take forward their key priority strands of work. During COVID, meetings were virtual which has resulted in a greater breadth of partners being able to attend and contribute regularly. This includes participation by Members. Moving forward, to strike a balance between attendance and ability to network and strengthen local relationships, the LCPs have moved to a model of a mix of in person meetings (at least three per year per LCP) and online meetings (mainly by Teams, some by Zoom).
17. Members are an integral part of LCPs and it is requested that the links between LCPs and Community Committees are retained and strengthened. Community Committees are therefore requested to nominate members to those LCPs aligned to their Committee.

Community Committee 'Champions'

18. The Community Committee Champions role aims to provide a local "lead" perspective and further facilitate local democratic accountability; particularly in conjunction with the relevant Executive Member. It is formally defined as covering the following areas:

- To provide local leadership and champion the agenda at the Community Committee;
 - To represent the Community Committee at relevant meetings, forums and local partnerships;
 - To build links with key services and partners;
 - To provide a link between the Community Committee and the Executive Member to ensure local needs are represented, issues are highlighted, best practice is shared and to facilitate local solutions to any issues;
 - To maintain an overview of local performance; and
 - To consult with the Community Committee and represent local views as part of the development and review of policy.
19. As set out in the Constitution, the Community Committee is invited to appoint to the Community Lead Member roles detailed in section 6.
20. Given that these roles may need to be tailored to best reflect specific local needs and circumstances, Community Committees may wish to consider splitting 2 of the roles namely:
- Environment & Community Safety – with one Member focusing on the environment agenda and another on community safety.
 - Health, Wellbeing and Adult Social Care – with one Member covering the public health and wellbeing agenda and another focusing upon adult social care.
21. Further to this, the Champions' Role Profile, as ratified at the Community Committee Chairs' Forum in 2022 and as previously presented to Community Committees is detailed below for information:

- Lead on the oversight and delivery of a themed programme work across the Community Committee Area
- Work with elected colleagues, partners and local people to drive improvements across the committee area within the remit of the Champion theme
- To provide regular updates to the Community Committee and bring any emerging or priority issues relating to the theme to the attention of the committee
- To chair themed sub-groups, and where appropriate provide oversight on requests for grant funding relevant to the theme
- To lead on the dissemination of information and raise awareness of agreed issues relating to the theme
- Provide political influence in the delivery of the theme in the committee area
- To work with the relevant Executive Member and other themed champions across the city to address city wide priorities associated with the theme
- Support the development of local and cross committee themed projects where appropriate
- Attend and represent the Community Committee at themed events and other activities as appropriate

22. Under the Children's Act 1989, all local Councillors are corporate parents, this means they have responsibilities relating to the quality of services for those children who have been taken into care by the local authority (children looked after).
23. Executive Board has previously agreed a clear framework for the corporate parenting role in Leeds which is set out in the Leeds Corporate Parenting Strategy 2021 - 2024. This includes ensuring a core group of councillors with a special interest in leading the work on Corporate Parenting – who are nominated to the 'Corporate Parenting Board'. This Corporate Parenting Board includes representation from each of the 10 Community Committees alongside partners from relevant statutory and third sector organisations, and takes particular responsibilities relating to influencing, performance monitoring, and governance of those issues and outcomes that affect looked after children.
24. In 2021 Leeds published the City's Corporate Parenting strategy which sets out the priorities for ensuring that our children in care and care leavers receive the highest quality services and support. This strategy is overseen by our Corporate Parenting Board, which also ensures that our 'Promises' to children in care and care leavers are delivered. The Board considers information including fostering services, residential care, looked after children's educational attainment and their voice and influence across the city. Representatives on the board are expected to link back to their Community Committee and champion the importance of effectively supporting the work of the board. The Corporate Parenting Board is an important partnership within the overall framework of support and accountability for looked after children's services and is chaired by the relevant executive member.
25. The Community Committee is asked to appoint one representative to the Corporate Parenting Board for the duration of the forthcoming municipal year and to promote attendance and engagement with the Corporate Parenting Board. The Committee may consider it appropriate to combine the role with that of the Committee's Children's Services 'Champion'.
26. It should be noted that membership of the Corporate Parenting Board is encouraged for any Elected Members with a particular interest in the outcomes of looked after children, therefore whilst each Community Committee is asked to appoint one Member (to ensure an even geographic spread), it is possible for additional Members to participate. Therefore, additional Members with a particular interest are advised to make the relevant officers aware.

Children's Services Cluster Partnerships

27. Clusters are local partnerships that include, amongst others: the Children's Social Work Service, schools, governors, Police, Leeds City Council youth service, Youth Offending Service, Children's Centres, Housing services, third sector, health, local elected members and a senior representative from children's services. Local clusters are key to the Leeds Children and Young People's Partnership arrangements.
28. They aim to:
 - enable local settings and services to work together effectively to improve outcomes for children, young people and their families;
 - build capacity to improve the delivery of preventative and targeted services to meet local needs;
 - create the conditions for integrated partnership working at locality level;

- promote the Children & Young People’s Plan and the ambition of a child friendly city across the locality.
29. A “well-coordinated locality and cluster approach results in early identification and extensive work with families according to need.” (Ofsted report, March 2015).
 30. Clusters began life as extended services for schools and have grown to engage a wide range of partners who provide early help and early intervention and prevention. In April 2011, the Children & Families Trust Board and Schools Forum agreed the adoption of a minimum standard for the terms of reference across the cluster partnerships, which included elected members as standing members of the governance group for each partnership.
 31. Elected Members also sit alongside a senior leader (Local Authority Partner) from the Children’s Services directorate to be part of the Council’s representation on each cluster partnership.
 32. In June 2013 Member Management Committee delegated the nomination of Elected Member representatives to local Children’s Services Cluster partnerships to Community Committees. This was with the aim of establishing a clear formal link between those Committees and Clusters. It was also with the intention of building closer working arrangements to better support the needs children and families across the city.

Corporate considerations

a. Consultation and engagement

This report facilitates the necessary consultation and engagement with Community Committee Members in respect of appointments to the designated positions and Outside Bodies. Given that the Community Committee is the relevant appointing body, there is no requirement to undertake a public consultation exercise on such matters.

b. Equality and diversity / cohesion and integration

Both the Community Committee Champion roles and the Corporate Parenting role aim to champion, address and monitor issues arising in their respective fields, whilst also providing clear links with the relevant Executive Member, Council officers and partner agencies. As such, these roles would also look to address any equality, diversity, cohesion, or integration issues arising in their specific areas.

Also, Council representation on Outside Bodies and Children’s Services Cluster Partnerships will enable those appointed Members to act as a conduit in terms of promoting the Council’s policies and priorities.

c. Council policies and city priorities

Council representation on, and engagement with those Outside Bodies, partnerships and organisations to which the Community Committee has authority to appoint, is in line with the Council’s policies and priorities.

d. Legal implications, access to information and call in

In line with the Council's Executive and Decision Making Procedure Rules, the power to Call In decisions does not extend to those decisions taken by Community Committees.

If a Councillor is nominated to an Outside Body by the Council then that Councillor receives full indemnity from the Council. For example should someone attempt to take civil action against a Councillor personally in their role as a Council appointed trustee/director of an Outside Body; then the Council would cover the cost of defending the action against that Councillor, and if the action were successful the Council would cover any compensation which the Councillor had to pay. The only exceptions to this are for "fraud, or other deliberate wrongdoing or recklessness", or for a criminal offence (although the indemnity would cover defending criminal proceedings, if no conviction resulted). The indemnity applies to a company, trust, or charity and whether a Councillor is nominated as a director or trustee. If a Member becomes a trustee or director but has not been nominated by the Council, then the indemnity will not apply, and the Member should check that the trust, company etc. has got appropriate insurance cover for its trustees/directors.

e. Risk management

In not appointing to those Outside Bodies listed within the report, there is a risk that the Council's designated representation on such organisations would not be fulfilled.

Conclusion

33. The Community Committee is asked to consider and determine the appointments to those designated Outside Bodies, partnerships and organisations as detailed within the report and appendices.

Recommendations

34. The Community Committee is asked to consider and confirm appointments to those positions detailed in section 6 / the appendices, having regard to the Appointments to Outside Bodies Procedure Rules, as summarised in this report;
35. The Committee is also invited to note the appointment of Councillor Swards, as Chair of the Community Committee for the duration of 2024/25, as agreed at the recent Annual Meeting of Council.

Background information

- None

Community Committee Appointments to Outside Bodies (Outer West)

Outside Body	Charity /Trust	No of Places	Review Date	No of places to review	Current appointees	Cllr Y/N	Review Period	Last App'mnt	Group	Lead Dept	Lead Officer
Local Housing Advisory Panel(s)		3	Jun-24	3	David Blackburn	Y	Annually	Jul-24	Green		
					T Smith	Y	Annually	Jul-24	Ind		
					Andrew Carter	Y	Annually	Jul-24	Con	Resources and Housing	
Borough Of Pudsey Charity	Yes	2	Jun-24	1	Dawn Seary	Y	3 Years	Jul-21	Con		
					Andrew Carter			Jul-21	Con		
Farsley Charity	Yes	3	Jun-24	3	Andrew Carter	Y	Indefinite		Con		
					Vacancy	Y	Indefinite	Jul-15			
					Peter Carlill	Y	Indefinite		Lab		
Calverley Charity	Yes	3	Jun-24	3	Vacancy	Y	Indefinite	Jul-15			
					Peter Carlill	Y	Indefinite	Jun-18	Lab		
					Andrew Carter	Y	Indefinite		Con		
Joseph Lepton's Charity	Yes	1	Jun-26	1	Dawn Seary	Y	5 Years	Jul-21	Con		
Thomas And Sarah Lund's Almshouse Trust	Yes	2	Jun-25	1	T Smith	Y	4 Years	Jul-21	Ind		
					S Seary	Y	4 Years	Jul-21	Con		
Children & Families Clusters-Pudsey	No	2	Jun-24	2	Peter Carlill/ Simon Seary	Y	Annual	Jun-23	Lab / Con		
Children & Families Clusters-Farnley	No	1	Jun-24	1	Adrian McCluskey	Y	Annual	Jun-23	Lab		
West Leeds Local Care Partnership	No	1	Jun-24	1	P Carlill	Y	Annual	Jun-23	Lab		
Armley Local Care Partnership (Bramley, Wortley Middleton seat)	No	1	Jun-24	1	Vacancy	Y	Annual	Jun-23			

Number of places 16
 Places held pending review
 Places currently filled beyond June 2024 7
 Number of places to fill 9

Number of Members in the Committee Area 9

Labour 5
 Liberal Democrat 0
 Conservative 3
 Green 0
 Other to list 1
 Total 9

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APPENDIX 2 - Councillor Alignment to LCP areas

LCP		Suggested Community Committee Member Appointment
Seacroft, Cross Gates and York Road	Seacroft – quarterly, usually Tuesdays	Inner East
	York Road – meet monthly, first Tuesday morning of the month	Inner East and Outer East (Halton Moor and Cross Gates)
	Cross Gates – bimonthly, fourth Tuesday afternoons	Outer East
LS25/26	Garforth/Kippax/Rothwell – quarterly, for 23/24 these were themed marketplace and workshop events – detail for 24/25 to be determined	Outer East
		Outer South
Central	Central – quarterly, first Wednesday afternoon of the month	Inner North East
HATCH (Chapelton, Harehills, Richmond Hill & Burmantofts)	Meet monthly alternating between a business meeting and a themed workshop, Third Tuesday afternoons	Inner North East
		Inner East
Wetherby	Wetherby – quarterly, usually Wednesdays	Outer North East
Holt Park and Woodsley	Quarterly in person, second Wednesday morning	Inner North West
Leeds Student Medical Practice	Bimonthly – Third Tuesday afternoons	Inner North West
Otley and Aireborough	Quarterly – was Wednesday afternoons but we are now trying Friday mornings as this works for many partners and is often a quieter time for meetings	Outer North West
Inner South Communities (was known as Beeston & Middleton LCP)	Quarterly, second Wednesday afternoons	Inner South
Morley	Morley – bimonthly, midday, third Wednesday of the month	Outer South

APPENDIX 2 - Councillor Alignment to LCP areas

Armley	Armley – quarterly on second Tuesday mornings	Inner West
	Bramley, Wortley & Middleton – bimonthly midday fourth Wednesday	Inner West and Outer West
West Leeds	Pudsey and Bramley – quarterly fourth Thursday morning	Outer West



Report of: Head of Locality Partnerships

Report to: Outer West Community Committee
(Calverley & Farsley, Pudsey, Farnley & Wortley)

Report author: Natalie Smith

Date: 12th June 2024 For decision

Title: Outer West Community Committee Sub Group Nominations

1. Purpose of Report

To make nominations to each of the Outer West Community Committee Sub Groups for 2024/25.

2. Main Issues

Members will consider Appointments to Outside Bodies and Community Champions at the Community Committee meeting 2024/25. Members are asked to make nominations to each of the Outer West Community Committee Sub Groups for 2024/25

The 2023/24 representatives are shown below:

Sub Group	Number of places	Current Appointees	Community Committee Champion
Environment and community safety Sub Group	3	Previous Cllr Amanda Carter, Previous Cllr David Blackburn & Cllr Simon Seary	Previous Cllr Amanda Carter

3. Recommendation

Members are invited to nominate representatives for each of the Outer West Community Committee Sub Groups.

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Report of: Head of Locality Partnerships

Report to: Outer West Community Committee
[Calverley & Farsley, Pudsey, Farnley & Wortley]

Report author: Natalie Smith – Localities Officer – 01133 786430

Date: 12th June 2024 For Decision / to note

Outer West Community Committee - Finance Report

Purpose of report

1. This report provides the Community Committee with an update on the budget position for the Wellbeing Fund, Youth Activity Fund, Capital Budget, as well as the Community Infrastructure Levy Budget for 2024/25.

Main issues

2. Each Community Committee has been allocated a wellbeing budget (revenue and capital) and Youth Activities Fund which it is responsible for administering. The aim of these budgets is to support the social, economic and environmental wellbeing of the area and provide a range of activities for children and young people, by using the funding to support projects that contribute towards the delivery of local priorities.
3. A group applying to the Wellbeing Fund must fulfil various eligibility criteria, including evidencing appropriate management arrangements and financial controls are in place; have relevant policies to comply with legislation and best practice e.g. safeguarding and equal opportunities and be unable to cover the costs of the project from other funds.
4. Wellbeing funding cannot be paid retrospectively. An application form must be submitted and approved by the Community Committee before activities or items being purchased through wellbeing funding are completed or purchased.
5. The amount of wellbeing funding provided to each committee is calculated using a formula agreed by Council, taking into consideration both population and deprivation of an area.

6. Capital (CRIS) injections are provided as a result of council assets being sold. 5% of the sale price (up to a maximum of £100k) of a council asset is pooled city-wide and redistributed to the Community Committee areas on the basis of deprivation. The Community Committee will receive a new capital injection every 6 months.
7. Each Community Committee has also been allocated a Community Infrastructure Levy budget. For each CIL contribution, Leeds City Council retains up to 70-80% centrally, 5% is needed for administration and 15-25% goes to be spent locally. The money will be vested with the local Town or Parish Council if applicable, or with the local Community Committee and spend decided upon by that body. This local money is known as the 'Neighbourhood Fund' and should be spent on similar projects to the Wellbeing Fund (capital) in the Outer West Community Committee this means that the money for Calverley & Farsley, Pudsey, and Farnley & Wortley will be administered by the Outer West Community Committee.
8. It was agreed at the Outer West Community Committee on the 22nd November 2017 that CIL monies for Calverley & Farsley, Pudsey, and Farnley & Wortley would be spent in the ward it was generated in.
9. Until the UK left the European Union, the EU's State Aid rules controlled how UK and discretionary EU funding was provided to enterprises and entities that engage in economic activities. Now the UK has left the EU, it is no longer bound by the State Aid rules and has developed its own domestic subsidy control regime, The Subsidy Control Act 2022. As the Subsidy Control Act 2022 has potential implications for the Community Committees as funding bodies, a 'subsidy control' assessment will be undertaken on all funding requests received by the Community Committees.
10. Projects eligible for funding by the Community Committee could be community events; environmental improvements; crime prevention initiatives, or opportunities for sport and healthy activities for all ages. In line with the Equality Act 2010, projects funded at public expense should provide services to citizens irrespective of their religion, gender reassignment, marital status, race, ethnic origin, age, sexual orientation or disability; the fund cannot be used to support an organisation's regular business running costs; it cannot fund projects promoting political or religious viewpoints to the exclusion of others; projects must represent good value for money and follow Leeds City Council Financial Regulations and the Council's Spending Money Wisely policy; applications should provide, where possible, three quotes for any works planned and demonstrate how the cost of the project is relative to the scale of beneficiaries; the fund cannot support projects which directly result in the business interests of any members of the organisation making a profit.
11. Any request for funding would involve discussions with appropriate ward members. Where projects do not have support from the Community Committee and are not approved, applicants are offered further discussions and feedback if this is requested.
12. In order to provide further assurance and transparency of all decisions made by the Community Committee, any projects that are not approved will be reported to a subsequent Community Committee meeting.

13. Sometimes urgent decisions may need to be made in between formal Community Committee meetings regarding the administration of Wellbeing and Youth Activity budgets, and also regarding the use of the Community Infrastructure Levy (CIL) Neighbourhood Fund which has been allocated to the Committee. Concurrently with the Committee, designated officers have delegated authority from the Director of Communities, Housing and Environment to take such decisions.
14. The Community Committee has previously approved the following 'minimum conditions' in order to reassure Members that all delegated decisions would be taken within an appropriate governance framework, with appropriate Member consultation and only when such conditions have been satisfied:
- a. consultation must be undertaken with all committee/relevant ward members prior to a delegated decision being taken;
 - b. a delegated decision must have support from a majority of the community committee elected members represented on the committee (or in the case of funds delegated by a community committee to individual wards, a majority of the ward councillors); and
 - c. details of any decisions taken under such delegated authority will be reported to the next available community committee meeting for members' information.
15. For the committee's awareness, urgent delegated decisions on wellbeing funding also covers small grant decisions. In agreement with the Executive Board Member for Communities, Community Committee Chairs & also in accordance with the communication that was sent out to all committees/Elected Members in March 2023, the approval threshold for small grants has now increased from the 1st April 2023; up to £1000 per ward. This approach will ensure consistency in terms of administering small grants, in accordance with the committees' minimum conditions.
16. Members are reminded that the necessary scrutiny of applications to satisfy our own processes, financial regulations and audit requires the deadline for receipt of completed applications to be at least five weeks prior to any Community Committee. Some applications will be approved via Delegated Decision Notice (DDN) following consultation with Members outside of the Community Committee meeting cycle.

Budget Position 2024/25

17. The Committee is asked to note that since the last Community Committee Meeting on 14th February 2024, 0 project has been approved by DDN.
18. The Committee is asked to note that since the last Committee Meeting on 14th February 2024 0 projects have been cancelled.

Wellbeing Budget 2024/25

19. The total Wellbeing allocation approved by Executive Board for 2024/25 is **£72,777.00**. **Table 1** shows an available carry forward figure of **£56,111.55** with a total of **£28,531.60** already

allocated to projects. The total revenue funding available to the Community Committee for 2024/25 is therefore **£100,356.95** A full breakdown of the projects approved or ring-fenced is available on request.

20. It is possible that some of the projects may not use their allocated spend. This could be for several reasons, including the project no longer going ahead, the project not taking place within the dates specified in the funding agreement, or failure to submit monitoring reports. Due to this the final revenue balance may be greater than the amount specified in Table 1.

21. The Community Committee is asked to note that so far, a total of **£87,688.65** has been allocated to Wellbeing ring-fences and projects.

22. Given the above, and following recent underspend from completed projects, the Community Committee is asked to note that there is currently a remaining balance of **£13,648.40** in the Wellbeing Fund. A full breakdown of the Wellbeing projects is listed in **Table 1** below.

TABLE 1: Wellbeing Revenue and Projects 2024/25

Wellbeing Fund	£
Wellbeing Allocation 2024/25	£72,777
Full Balance Brought Forward from 23/24	£56,111.55
Less projects brought forward from 2023/24	£28,531.60
Total Available 2024/25	£100,356.95
Area wide ring fences 2024/25	£
Small Grants and Skips	£5,000.00
Community Engagement	£500.00
Calverley Xmas Lights	£2568.80
Farsley Xmas Lights	£7,504.99
Pudsey Xmas Lights	£9071.55
Rodley Xmas Lights	£1,748.00
Farsley Festival	£4,000.00
Leeds Watch CCTV	£10,000.00
Building futures together	£6,000.00
Outer West WYP Community Safety	£5000.00
Total spend: Area wide Ring-Fenced funds	£51,397.79
Approved Wellbeing Projects 2024/25	£
Calverley in Bloom	£4,360.00
Farsley in Bloom	£3,235.31
New Farnley in Bloom	£1,000.00
Pudsey in Bloom	£5,000.00
Pudsey Carnival	£2,600.00

Additional Gardener	£6,800.00
Rock up to do a Mock Up	£6,000.00
Farnley Fun Day	£4,000.00
Bands in the Park 2025	£3,300.00
Total projects approved	£36,295.31
Total spend: Area ring-fences + approved projects	£87,688.65
Underspend and income	£980.10
Wellbeing Balance remaining 2024/25	£13,648.40

Declined Projects

23. Since the last Community Committee Meeting on 14th February 2024, 0 project application have been declined.

Withdrawn Applications

24. Since the last Community Committee Meeting on 14th February 2024, 0 project applications have been declined.

Wellbeing Applications for Consideration

25. Since the last Community Committee Meeting on 14th February 2024 there are currently 3 outstanding Wellbeing Large Grant applications from the 2024/25 budget to consider.

26. **Project title:** Outer West Targeted Deployment Operations 2024/25

Name of group/organisation: West Yorkshire Police – West Leeds NPT

Funding amount requested from Large Grants: £4,980.00

Match funding: £0.00

Wards covered: All

Start date: June

Project Overview: To work with members of the Roads Policing Unit to address increased issues of speeding, dangerous driving, anti social driving and ASB including that of young people. To facilitate issues identified in partnership with Elected Members within the funding period such as burglaries targeting elderly residents.

27. **Project title:** Farsley Festival 2024

Name of group/organisation: Farsley Community Initiative

Funding amount requested from Large Grants: £4,000

Match funding: £12,620

Wards covered: Calverley and Farsley and also parts of Pudsey

Start date: 22nd June

Project Overview: A free one-day event held on Hainsworth Park on Saturday 22nd June 2024 and will take place between the hours of 12 - 5pm.

The park festival will consist of an all-inclusive creative activities and forms of entertainment; toys, games, music, theatre, sports, walkabout artists, cardboard city, crafts, family friendly entertainers, street food, chill out areas and open areas where attendee's own food can be enjoyed or purchased from local suppliers. There will also be diverse acts such as local bands and choirs, performing arts, brass band, live arts and popular circus entertainers.

28. **Project title:** Public Space CCTV Cameras – Outer West

Name of group/organisation: Leedswatch

Funding amount requested from Large Grants: £11,000

Match funding: 0

Wards covered: All wards

Start date: April

Project Overview: The grant will be used to fund the CCTV monitoring and maintenance of 11 cameras in Outer West CCTV Cameras from April 2024 to March 2025.

Locations:

- Farnley and Wortley (Butterbowl & Cross Lane) – 317 and 318 - £2000
- Farsley - 323, 324, 325 & 326 - £4000
- Lidget Car Park- 100 - £1000
- Pudsey CCTV (Lowtown, Lidget Hill and Pusdey Chapeltown) – 38, 39 and 40 - £3000
- Pudsey Park – 99 - £1000

Youth Activities Fund Position 2024/25

29. The total YAF allocation approved by Executive Board for 2024/25 was **£33,433**. **Table 2** shows an available carry forward figure of **£36,391.66** with a total of **£21,576.04** already allocated to projects. Therefore, the total YAF revenue funding available to the Community Committee for 2024/25 is **£48,248.62**.

30. The Community Committee is asked to note that so far, a total of **£39,998.43** has been allocated to projects and ring-fences, as listed in **Table 2**.

31. The Community Committee is also asked to note that there is a remaining balance of **£8,250.19** in the Youth Activity Fund. A full breakdown of the projects is listed in **Table 2** below:

TABLE 2: Youth Activities Fund 2024/25

YAF Revenue and Projects 2024/25	
YAF Allocation 2024/25	£33,433.00
2023/24 Budget Brought Forward and Available	£41,509.05
Total available (inc b/f bal) for schemes in 2024-25	£ 80,842.05
Schemes approved 2022-23 to be delivered in 2023-24	£ 25,145.80
Total Available to spend 2024/25	£ 48,248.62
YAF Ring-fences Approved	

Youth Summit	£1,000.00
Easter Half Term Taster Sessions 2025	£2,517.00
Approved YAF Projects 2024/25	£3,517.00
Breeze in the Park	£11,400.00
DAZYL	£3,997.00
Farnley Football Project	£1,125.00
Farnley Youth Project	£1,950.00
OW Summer Provision	£2,239.43
Lower Wortley Youth Club	£ 1,180.00
Pudsey Youth Café	£4,030.00
Leeds Rhinos Multi Sports Camps	£6,000.00
Leeds Well Schools Partnership	£ 3,000.00
Andy's Youth Project @ Robin Lane	£1,560.00
Total spend against projects	£36,481.43
Total spend (Ring-fences and projects)	£39,998.43
Total Underspend & Income	£
Remaining YAF Balance 2024/25	£8,250.19

32. YAF Applications for Consideration

33. Since the last Community Committee Meeting on 14th February there is 0 outstanding YAF application from the 2024/25 YAF budget to consider:

Monitoring Information

34. As part of their funding agreements, all projects which have had funding approved by the Community Committee are required to provide update reports on the progress of their project. These reports are so that the Community Committee can measure the impact the project has had on the community and the value for money achieved.

35. Detailed below is project monitoring that the Communities Team has received since the last meeting of the Community Committee in February 2024:

36. **Project name:** Pudsey Youth Cafe

Funding: YAF

Monitoring summary: The Pudsey Café run weekly 2hr sessions at Pudsey Wellbeing Centre for around 15-25 young people per week.



37. Every week the Youth Café members take part in a different activity such as:

- Board games (Uno, Chess, Card games and others);
- Music nights with husk DJ desks;
- Painting and drawing
- Planting & gardening;
- Decorating biscuits and buns;
- Face painting;
- Nails for proms;
- Hair braiding and glitter tattoos;
- Yoga and mediation.

38. Young people that attend Pudsey Youth Café are also provided with a hot meal from one of the local takeaways.



Small Grants & Skips Budget 2024/25

39. The Community Committee approved a Small Grants & Skips budget of **£5,000.00** for 2024/25. To date the Committee has allocated **£1,465.17** for Small Grants & Skips. There is currently a remaining balance of **£3,534.83** Members are asked to note the Small Grants & Skips allocation outlined in **Table 3** below.

TABLE 3: Small Grants & Skips 2024/25

Project	Date	£
Small Grants		
PHAB Club	February 2024	£465.17
Leeds Walking Football	April 2024	£500.00
Calverley Tennis Club	April 2024	£500.00
Current Total Spend 2024/25		£ 1,465.17
Balance Remaining 2024/25		£3,534.83

40. Since the last Community Committee Meeting on 14th February 2024, there is **0** outstanding Small Grant Application from the 2024/25 budget to consider.

Corporate Considerations

Consultation and Engagement

The Community Committee has previously been consulted on the projects detailed within the report.

Equality and Diversity/Cohesion and Integration

41. All wellbeing funded projects are assessed in relation to Equality, Diversity, Cohesion, and Integration. In addition, the Communities Team ensures that the wellbeing process complies with all relevant policies and legislation.

Council Polices and City Priorities

42. Projects submitted to the Community Committee for wellbeing funding are assessed to ensure that they are in line with Council and City priorities as set out in the following documents:

1. Vision for Leeds 2011 – 30
2. Best City Plan
3. Health and Wellbeing City Priorities Plan
4. Children and Young People's Plan
5. Safer and Stronger Communities Plan
6. Leeds Inclusive Growth Strategy

Resources and Value for Money

43. Aligning the distribution of community wellbeing funding to local priorities will help to ensure that the maximum benefit can be provided.

Legal Implications, Access to Information and Call In

44. There are no legal implications or access to information issues. This report is not subject to call in.

Risk Management

45. Risk implications and mitigation are considered on all wellbeing applications. Projects are assessed to ensure that applicants are able to deliver the intended benefits.

Conclusion

46. The Finance Report provides up to date information on the Community Committee's budget position.

Recommendations

47. Members are asked to note/discuss/consider:

- a. Minimum Conditons (Paragraph 14)

- b. Details of the Wellbeing Budget position (Table 1)
- c. Large Grant applications for consideration and decision (Paragraphs 26-28)
- d. Details of the Youth Activities Fund (YAF) position (Table 2)
- e. Details of the Small Grants & Skips Budget (Table 3)



Report of: Head of Locality Partnerships

Report to: Outer West Community Committee
[Calverley & Farsley, Pudsey, Farnley & Wortley]

Report author: Natalie Smith – Localities Officer – 01133 786430

Date: 12th June 2024 **To note**

Outer West Community Committee - Update Report

Purpose of report

1. To bring to members' attention an update of the work which the Communities Team is engaged in, based on priorities identified by the Community Committee. It also provides opportunities for further questioning, or to request a more detailed report on a particular issue.
2. This report provides regular updates on some of the key activities between Community Committee meetings and functions delegated to Community Committees, Community Champions roles, community engagement, partnership and locality working.

Main issues

Health and Wellbeing & Adult Social Care – Update from Jon Hindley (Public Health)

West Leeds Local Care Partnership (LCP)

1. West Leeds Local Care Partnership is a multi-partnership group including clinical, statutory and third sector partners looking at the health of an area holistically and pooling resources to lift the health of a GP practice population. One of the outer west wards served by this LCP. If you would like to be involved either as a partner or ward representative please contact Rachel (LEEDS COMMUNITY HEALTHCARE NHS TRUST) rachel.shaw36@nhs.net

Leeds Stop Smoking Service

2. This service is effective in helping residents stop smoking and currently has no waiting list. You can refer through your local GP or simply refer yourself in:
3. [Get Started | Leeds Stop Smoking Services](#) Plenty of Patient Resources, book yourself a Health Coach and a Supportive on Line Community is there to help and encourage you.

Local Care Partnership Digest

4. There is a electronic digest containing many activities and initiatives around the clinical, social and general health and wellbeing of the West and further afield. This guide is published weekly and you can also post any relevant activities in it.

West Wards-Weight Management Directory

5. To compliment the more formal clinical interventions around, diet, nutrition and behaviour a West-Wards directory has been developed to allow residents to access a whole range of free, fun and family friendly activities around healthy cooking and exercise. To access a copy sign up to the LCP digest at LCPDEVELOPMENT (LEEDS COMMUNITY HEALTHCARE NHS TRUST) lcht.lcpdevelopment@nhs.net or contact who will send you one directly.

Fast Track City-Health Videos

6. Leeds Fast-Track Cities have produced the below very short videos. The service have also posted these on X (twitter), their handle is @LeedsFTC

Links:

7. [PH playlist](#)
8. Sarah: <https://youtu.be/RfH2L4JeDqg>
Fast-Track Cities Leeds – Sarah – What does being a Fast-Track City mean to Leeds? (Part 1 of 5 short videos)
 Sarah, the Fast-Track Cities chair, introduces what a Fast-Track City is and what it means to Leeds
9. Nas: <https://youtu.be/V-nHVFGgpBY>
Fast-Track Cities Leeds – Nas - Living with HIV (Part 2 of 5 short videos)
 Nas gives us his experience of HIV treatment and living with HIV; and the importance of testing and de-stigmatising HIV.
10. Angela: https://youtu.be/-QqdPVJmG_s
Fast-Track Cities Leeds – Angela - Getting tested for hep C (Part 3 of 5 short videos) Angela from Forward Leeds tells us how easy it is to test for hep C.
11. Emma: <https://youtu.be/WFsdjE1t8G8>

Fast-Track Cities Leeds – Emma - Identifying and preventing TB and Raising Awareness (Part 4 of 5 short videos)

Emma from the TB service explains TB is treatable if tested and adhere to treatment

12. Vicky: <https://youtu.be/eDIO4aHJWaA>

Fast-Track Cities Leeds – Vicky – Meeting the TB patient and understanding their priorities(Part 5 of 5 short videos)

Vicky from the TB service explains how they work collaboratively with the patient to break down barriers and ensure they have a good outcome after TB diagnosis

Housing Team – Update from Sophie Roberts (Housing Manager – Pudsey, Calverley & Farsley)

13. With the new financial year the team have recently shared walkabout dates with all ward members for the next 12 months. Walkabout outcomes will be shared with ward members.

14. The team have recently had some positive outcomes with work completed by Community Payback including the clearance of vegetation on a former garage site and reinstating some footpaths which had become overgrown in the Swinnow area.

15. There has recently been complaints of anti-social behaviour in the Windmill Hill area of Pudsey, a joint door knocking exercise took place with the local Neighbourhood policing team sergeant, Police community support officers, Housing Officer and Leeds Anti-social behaviour team officer. The exercise enabled concerns to be discussed and advice given on how to report issues.

Housing Team – Update from Andrew Sheader (Housing Manager – Farnley & Wortley)

16. The ASB experienced in The Heights East and West was under control, but now housing have received a number of reports of drug dealing. This has been reported on the Police Partnership Intelligence Portal. The Housing Officer is working on organising an Action Day.

17. The Mobile ASB Patrols were moved to Gamble Hill Grange.

18. Nutting Grove Terrace. Garages are fully fenced off and pending demolition. No date yet.

19. Housing Officers are addressing a variety of issues, such as concerns relating to the environment, doorstep arrears visits where all other means have been exhausted, ASB and annual tenancy check ins.

20. Flyers are being provided promoting the Mobile Community HUBs and staff will enclose these in letters and email them to tenants and verbally promote this service.

21. Reports of Drug Dealing Newton Square/Low Moorside Court. Reported on Police Partnership Intelligence Portal. Tenants have advised they are reporting to the Police. If any addresses are provided then Housing can look investigate and take tenancy breach action if they are LCC tenants.

22. Walkabouts are underway and Housing Officers will feedback to Members and any other attendees after the Walkabout and ensure all issues are reported and dealt with.
23. Housing Officers are able to make Vulnerable Garden referrals where requirement is met.
24. Block Sweeps and Block Inspections continue to take place with a weekly and monthly basis, respectively.
25. Staff continue to report fly tipping, graffiti removal and potholes.
26. Car parking and emergency vehicle area in The Heights East and The Heights West is pending and no date set yet. Issues with vehicles parking near the Emergency Vehicle area in the car park preventing bins being emptied on occasion. Housing are looking at placing a bollard there but need to speak to Emergency Services first.
27. A bollard placed in parking spot in Gamble Hill Croft where a vehicle parked and prevented bins being emptied. Parking areas are going to be repainted, no date set yet.

Andy Shaw – West Yorkshire Police

28.

Crime Category	8/01/2024 – 20/05/2024	Same period 2023	Change
CALVERLEY AND FARSLEY WARD	145	108	37
Burglary - business and community	6	10	4
Burglary - residential	57	29	28
Robbery	7	6	1
Theft from motor vehicle	52	38	14
Theft of motor vehicle	23	25	2
FARNLEY AND WORTLEY WARD	141	155	14
Burglary - business and community	13	11	2
Burglary - residential	43	52	9
Robbery	9	10	1
Theft from motor vehicle	48	32	16
Theft of motor vehicle	28	50	22
PUDSEY WARD	110	131	21
Burglary - business and community	7	18	11

Burglary - residential	41	46	5
Robbery	4	14	10
Theft from motor vehicle	42	31	11
Theft of motor vehicle	16	22	6
TOTAL	396	394	2

Leeds watch – Update from Siobhan Power

Cameras in the Outer West area:

29. This report covers the different types of incidents captured by CCTV operators in real time for the cameras located in the Outer West area committee, for the six month period, 1st October – 29th March 2024

30. The following cameras were used to capture incidents in the Outer West area;

- 38- Pudsey
- 39- Pudsey
- 99- Pudsey Park
- 100- Lidget Car Park
- 317- Farnley and Wortley
- 318- Farnley and Wortley
- 324- Farsley
- 325- Farsley

Appendix One – CCTV incidents captured 1st October to 29th March

Camera Number	38	39	99	100	317	318	324	325	Total incidents per category
Alarm Activation									0

ASB		1	1	1	1	7			11
Cash In Transit		1							1
Drugs									0
Enforcement									0
Fire					1	5			6
Health & Safety	4	1							5
Metro									0
Police Operation	1	1		1					3
Public Order	7	2			3	2	2	2	18
Road Traffic					1				1
Sexual Offences									0
Suspicious Events									0
Travellers									0
Theft									0
Total Camera Per	12	6	1	2	6	14	2	2	45

Community Engagement: Social Media

3. The **Social Media Report Appendix** provides the Committee with the latest information on digital posts relevant to the Committee area and details an overview of recent social media activity for the Outer West Community Committee Facebook page.
4. The report covers the last 3 months Feb-May. In this time the page has seen another increase in followers to a total of **1492**.

Corporate Considerations

Consultation and Engagement

5. The Community Committee has, where applicable, been consulted on information detailed within the report.

Equality and Diversity/Cohesion and Integration

6. All work that the Communities Team are involved in is assessed in relation to Equality, Diversity, Cohesion, and Integration. In addition, the Communities Team ensures that the wellbeing process for funding of projects complies with all relevant policies and legislation.

Council Polices and City Priorities

7. Projects that the Communities Team are involved in are assessed to ensure that they are in line with Council and City priorities as set out in the following documents:
 1. Vision for Leeds 2011 – 30
 2. Best City Plan
 3. Health and Wellbeing City Priorities Plan
 4. Children and Young People’s Plan
 5. Safer and Stronger Communities Plan
 6. Leeds Inclusive Growth Strategy

Resources and Value for Money

8. Aligning the distribution of community wellbeing funding to local priorities will help to ensure that the maximum benefit can be provided.

Legal Implications, Access to Information and Call In

9. There are no legal implications or access to information issues. This report is not subject to call in.

Risk Management

10. Risk implications and mitigation are considered on all projects and wellbeing applications. Projects are assessed to ensure that applicants are able to deliver the intended benefits.

Conclusions

11. The report provides up to date information on key areas of work for the Community Committee.

Recommendations

12. The Community Committee is asked to note the content of the report and comment as appropriate.

Background documents¹

13. None.

¹ The background documents listed in this section are available for inspection on request for a period of four years following the date of the relevant meeting Accordingly this list does not include documents containing exempt or confidential information, or any published works Requests to inspect any background documents should be submitted to the report author.

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Community
Committee



Outer West Community Committee

FACEBOOK highlights

20th February 2024 – 20th May 2024

<https://www.facebook.com/LCCOuterWest>

The Facebook page for the Outer West Community Committee has continued to provide support, information, and access to multiple services. With regular updates, the number of followers and interactions has been reflected in the interaction of the local community. Since 10th February 2023 the Outer West Community Committee Facebook page has:

- Further increased the total number of page followers to **1492**.
- Held a position as the **4th** most popular Community Committee Facebook page across Leeds

Definitions:

- **'reach'** is the number of people the post was delivered to
- **'engagement'** is the number of reactions, comments, or shares

Engagement tends to be a better way of gauging if people are interested and have read the posts because they wouldn't have interacted with it otherwise. For example, a post might reach 1,000 people but if they all scroll past and don't read it, the engagement is 0 and it hasn't been an effective way for the Community Committee to communicate.

Having said that, many posts can be read without any further interaction!

1st Place – West Yorkshire Volunteer Cadets

319 people had this post delivered to them and it had 15 post clicks.



West Yorkshire Police ✓

15 April · ⚙️

Please note: We have now closed Wakefield and Leeds South as we have received enough applications. Bradford, Kirklees and Calderdale remain open for applications.

Are you a young person aged 13 – 17 who is looking for the opportunity to learn new skills, do something proactive in your spare time over the next two years and make a difference to your local community?

If yes, why not apply to join the West Yorkshire Volunteer Police Cadets?

The next programme will run from September 2024 until July 2026. It is open to young people aged 13 – 17 across the West Yorkshire area.

Find out more about the role at:

<https://www.westyorkshire.police.uk/.../volunteer-police...>



2nd Place – LS28 Repair Cafe

152 people had this post delivered to them and it had **9** post clicks.



This Saturday 27 April between 2-5pm (last entry at 4.30pm) we are holding our monthly LS28 Repair Cafe at Pudsey Community Project - Fartown, Pudsey LS28 8LP.

Do you have an item that needs a fix rather than throwing away? Working as part of Leeds Repair Cafe, we aim to fix items that may be broken and can range from clothing, jewellery, electronic equipment, garden equipment, children's toys, tv remotes, fans, IT, electrical etc – basically we will try and have a go at repairing anything. If you have a faulty item we will try and fix them and if you have the parts then we will fit them for free.

This month we have two seamstresses and two general repairer volunteers.

We aim to repair items as quickly as possible (subject to demand and fixer availability) and there will be lovely refreshments available too while you wait! Just come along from 2pm to Pudsey Community Project, Fartown, Pudsey LS28 8LP.

We also have charity recycling facilities for foreign coins/notes, watches and electronics so bring along anything that you're not using any more to raise money for charity.

Please note, all fixers are volunteers and we can make no promises as to whether things can be repaired!

Please bear with us as we start this still new initiative - it's every fourth Saturday of the month 😊

Many thanks for supporting this new local initiative to bring together the community, impact the environment and try and reduce household costs!

3rd Place – Lancastrian School Cafe

132 people had this post delivered to them and it had 4 post clicks.



Lancasterian School Room, Moor Top

18 April · 🌐

Mrs Kemp's Café will be open at the Lancasterian School Room every Sunday from 10am to 2pm for hot food, breakfast, tea & coffee, cakes and more. All raising funds for defibrillators.



Contact Details:

The Outer West Community Committee Facebook page continue to be maintained by the Localities Officer and Engagement Support Officer for Outer West. The Outer West Community Committee wants to work with organisations and individuals in the area to promote local initiatives, advice, and good news stories that can benefit the local community.

If you wish to get in touch, please contact:

Natalie Smith – Natalie.smith@leeds.gov.uk

Localities Officer – Outer West Community Committee

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Report of: Head of Locality Partnerships

Report to: Outer West Community Committee
(Pudsey, Calverley & Farsley, Farnley & Wortley)

Report author: Natalie Smith Localities Officer

Date: 12th June 2024 **For decision**

Community Committee Youth Summit/Youth Activity Fund Consultation Report

Purpose of report

1. The report provides the Outer West Community Committee with an update on the Community Committee Youth Summit.
2. The report provides the Outer West Community Committee with an update on the Youth Activity Fund Consultation.
3. The report asks the Outer West Community Committee, that consultation with young people, conducted via the Youth Summit and Youth Activity Fund survey, informs the Youth Activity Fund spend for the 2024/25 financial year.

Main issues

4. Each Community Committee has been allocated a Youth Activity Fund which it is responsible for administering. The Youth Activity Fund has been made available to provide local activities for children and young people aged 8-17 years across the city.
5. The Youth Activity Fund requires the engagement and participation of children and young people in the decision making and evaluation of the fund. Children and young people are involved in the funding process and advise Community Committees on the activities they would like to take part in, in their respective areas.
6. The Youth Activity Fund can provide money for activities that offer opportunities for play, arts, sport and culture, which enable young people to have fun, get creative and have new experiences both after school and during the school holidays.

7. Youth Summits are an opportunity for young people aged 8-17 years living in Leeds to learn about local democracy, as well as influence the decision making of the Youth Activity Fund, by taking part in a consultation exercise that informs the Community Committee's budget spend.
8. Building on a commitment to engage and involve children and young people in decision making in their own communities, young people get involved in choosing which activities should be supported by the committees.

The Future of Youth Summits

9. The pandemic provided us with an opportunity to reflect upon the Youth Summit model and consider how we adapt responses and approaches to meet the needs of young people in our respective communities, as well as reviewing the aims and objectives for the Community Committee Youth Summits.
10. Following meetings with officers from the Communities Team, the Voice & Influence Lead for Children & Families and the Youth Service, a standardised baseline approach was agreed in 2022, that set out clear aims and objectives, as well as demonstrating measurable and specific outcomes.
11. These aims and objectives were subsequently agreed with our Executive Board Member, Community Committee Champions and Community Committee Chairs and discussed with Children & Families Sub Groups. These same aims and objectives were applied to Youth Summits in 2023.

Aims/Objectives from the Youth Summits and Youth Activity Fund Consultation

12. Standardised baseline for all Youth Summits/Youth Activity Fund consultation:
 - Age range of young people 8 – 17 years (links to the Youth Activity Fund Budget delegation to the Community Committees).
 - Opportunity to learn about local democracy & take part in the decision-making process/influence Youth Activity Fund Budget spend for the Community Committees.
 - Promote the Youth Council and the various Youth Matters Groups throughout the city.
 - Build relationships with schools/partners and provide an opportunity for networking.
 - Consult with as many young people as possible (hybrid approach) by ensuring that alongside the Youth Summits, other YAF consultation is coordinated (i.e., via online consultation/Breeze Summer Events).
 - Ensure we are engaging with a diverse range of young people from different backgrounds and not just young people who are academically inclined, or naturally engaged with these types of events.
 - Provide feedback on Youth Summits/other consultation methods via a "You Said, We Did" Youth Summit Report, that clearly outlines in each respective committee area, exactly what projects have been funded, or proactively commissioned from the Youth Activity Fund Budget.

How we Measure Success

13. Standardised baseline for all Youth Summits/ Youth Activity Fund consultation:

- How many young people have been involved in the physical summits?
- How many young people have been involved in other forms of Youth Activity Fund consultation?
- How many schools/organisations have been involved in bringing young people along to the Youth Summits and/or involved in any other consultation?
- How many projects have been funded, or proactively commissioned from the Youth Activity Fund Budget as a result of the Youth Summits/and or Youth Activity Fund consultation?
- Has the “You Said, We Did” Youth Summit Report been prepared and delivered?

Reflections from the Youth Summits/Youth Activity Fund Consultation

Youth Summit

14. Localised conversations have been taking place regarding the Outer West Community Committee Youth Summit, in accordance with the Children’s Champion and Children & Families Sub Group.
15. As we appreciate and understand that each community is different, the specific arrangements for the summit have been worked through, using a collaborative approach and progressed by officers in the Communities Team, the Voice & Influence Team and the Children’s Champion, with the Outer West Community Committee Youth Summit taking place on 8th December 2023.
16. A key objective for the Outer West Community Committee is that we engage with a wide variety of young people and that this engagement reflects the true diversity of the area, not just young people who are academically inclined, or naturally engaged with these types of events.
17. With this in mind the Communities Team attended the SEND Youth Summit, alongside the Voice & Influence Team, to consult with young people that have special education needs & disabilities. At the SEND Youth Summit which took place on the 14th November 2023, the Community Committees engaged with 36 young people that have special educational needs & disabilities, from Green Meadows Academy, Brigshaw Partnership, John Jamieson, Oulton Academy and West SILC: [SENate Evaluation 2023 \(cloudinary.com\)](#)
18. Another key objective for the Outer West Community Committee Youth Summit is that we promote the Youth Council and the various Youth Matters Groups throughout the city. This was done at the event on the 8th December 2023.

19. Primary schools continue to find it easier to make the commitment to attend the Youth Summits, which is understandable, although at the Outer West Community Committee Youth Summit we had representation from Secondary Schools. All wards have been represented by schools and organisations that make up the committee area Pudsey, Calverley and Farsley. Farnley and Wortley.

20. At the Outer West Community Committee Youth Summit, we engaged with 34 young people.

Testimonials/Feedback from the Youth Summit

21. Below are comments/feedback from the Outer West Community Committee Youth Summit.



22. Really positive feedback was received from both young people and staff that attended, mainly commenting on how much they had enjoyed the day, particularly meeting the Lord Mayor and Local Councillors.

23. This time young people that attended also provided with a goody bag full of festive themed activities and treats which was received really well, and would continue this at the next Outer West Community Committee Youth Summit if possible.

Youth Activity Fund Consultation

24. Alongside the physical Youth Summit, the Communities Team also created a consultation survey for young people, as another objective is that we, “consult with as many young people as possible (hybrid approach), by ensuring that alongside the summits, other consultation is coordinated; for example, online consultation, Breeze Summer Events”: <https://surveys.leeds.gov.uk/s/H5X5TG/>

25. This online survey has been circulated far and wide throughout the committee area and has been created using some new & innovative ways of engaging with young people, such as creating a QR code that directs young people straight to the survey, after being scanned with a Smartphone.



26. The Outer West Community Committee received 165 survey responses to the Youth Activity Fund Consultation Survey. The vast majority of these were completed online, however some of the survey responses were completed in paper format at the Breeze Summer Events in 2023 and Youth Service’s Activity Day’s.

27. The consultation survey ran from September 2023 until the 31st March 2024, with the feedback from young people collated. This will, in principle, inform the Youth Activity Fund Budget spend for 2024/25.

Measurement of Success

28. Below are some key facts and figures from the Outer West Community Committee Youth Summit and Youth Activity Fund Consultation. These are provided in response to the standardised baseline measurement of success, agreed with Children’s Champions and Community Committee Chairs.

- 34 young people have been involved in the physical summits.
- 165 young people have been involved in other forms of Youth Activity Fund consultation.
- 7 schools/organisations have been involved in bringing young people along to the Youth Summits and/or involved in any other consultation.
- 12 projects have been funded, or proactively commissioned from the Youth Activity Fund Budget as a result of the Youth Summits/and or Youth Activity Fund consultation.
- The “You Said, We Did” conversation took place at the Youth Summit & the Youth Summit Report will be discussed with appropriate audiences.

29. The report, referenced as the Youth Summit/Youth Activity Fund Consultation Report, is the Community Committee “You Said, We Did” Youth Summit Report outlined above. Further conversations will take place with young people at appropriate opportunities

over the coming months, regarding the Youth Summits and Youth Activity Fund Consultation, after the report has been discussed with the Outer West Community Committee.

Lessons Learned

30. The proposal is that all feedback from the Community Committee Youth Summits will be analysed, with a review taking place once all the events have finished, in a Community Committee Youth Summits: Lessons Learned meeting, with the Executive Board Member and Children's Champions.
31. A report will also be taken to the Community Committee Chairs Forum.
32. As we are keen that we continue to work closely with the Children's Champions to develop the Youth Summits across the Community Committee areas, these conversations and feedback will help inform the Youth Summits in the next municipal year.

Youth Activity Fund Consultation Survey Recommendations

33. The consultation surveys submitted by young people from the Youth Summit and online survey in the Outer West Community Committee area, suggest the following Youth Activity Fund priorities for 2024/25:
 - a. Youth activities on offer in a mix of local venues such as community centres, youth clubs and sport centres and a mix of indoor and outdoor activities
 - b. Majority of provision taking place regularly after school before 6pm.
 - c. Ensure the activities are fun, active and create new friendships. Good quality staff should be delivering the events.
 - d. Popular activities included;
 1. Sports Activities
 2. Mixed Activity Fun Days
 3. Dance/Music

34. It is recommended that any projects funded by the Outer West Community Committee from the Youth Activity Fund, focus on these key themes and activities in 2024/25.

35. To ensure that the Outer West Community Committee can make an informed decision when being asked whether they support funding for projects from its Youth Activity Fund, the Communities Team will advise the committee if the project meets the priorities identified by young people as a result of consultation that has taken place.

Appendix 1: Infographic outlining the Youth Activity Fund Consultation Survey

Appendix 1 is attached with this report.

Corporate Considerations

Consultation and Engagement

2. Community Committee Chairs, Children's Champions and Community Committees have previously been consulted on the Youth Summit proposals and Youth Activity Fund survey.
3. The survey has been promoted far and wide across the Community Committee area, with publicity being posted on the Community Committee Facebook page, publicity being sent out to all school & cluster contacts, youth groups and any other organisations that are funded, or work with young people in the Community Committee area, as well as being circulated to local Councillors and the committee mailing list.

Equality and Diversity/Cohesion and Integration

4. All Youth Activity Fund funded projects are assessed in relation to Equality, Diversity, Cohesion and Integration. In addition, the Communities Team ensures that the wellbeing process complies with all relevant policies and legislation.

Council Polices and City Priorities

5. Projects submitted to the Community Committee for Youth Activity Fund funding are assessed to ensure that they are in line with Council and City priorities as set out in the following documents:
 1. Vision for Leeds 2011 – 30
 2. Best City Plan
 3. Health and Wellbeing City Priorities Plan
 4. Children and Young People's Plan
 5. Safer and Stronger Communities Plan
 6. Leeds Inclusive Growth Strategy

Resources and Value for Money

6. Aligning the distribution of Community Committee Youth Activity Fund funding to local priorities will help to ensure that the maximum benefit can be provided.

Legal Implications, Access to Information and Call In

7. There are no legal implications or access to information issues. This report is not subject to call in.

Risk Management

8. Risk implications and mitigation are considered on all Youth Activity Fund applications. Projects are assessed to ensure that applicants are able to deliver the intended benefits.

Conclusion

9. The Youth Activity Fund Consultation Report provides up to date information on the Community Committee's Youth Activity Fund consultation survey position and invites

committee members to use the consultation to inform its Youth Activity Fund spend for 2024/25.

Recommendations

10. Members are asked to note:

- a. Reflections from the last 12 months (paragraphs 16 – 32).
- b. Details of the Youth Activity Fund consultation survey (paragraphs 33 - 35).
- c. That the Youth Activity Fund survey informs the Community Committee's Youth Activity Fund for 2024/25.
- d. That any projects funded by the Community Committee from the Youth Activity Fund focus on the themes and activity priorities identified in the Youth Activity Fund Consultation Survey in 2024/25.

Outer West Youth Activity Fund Consultation

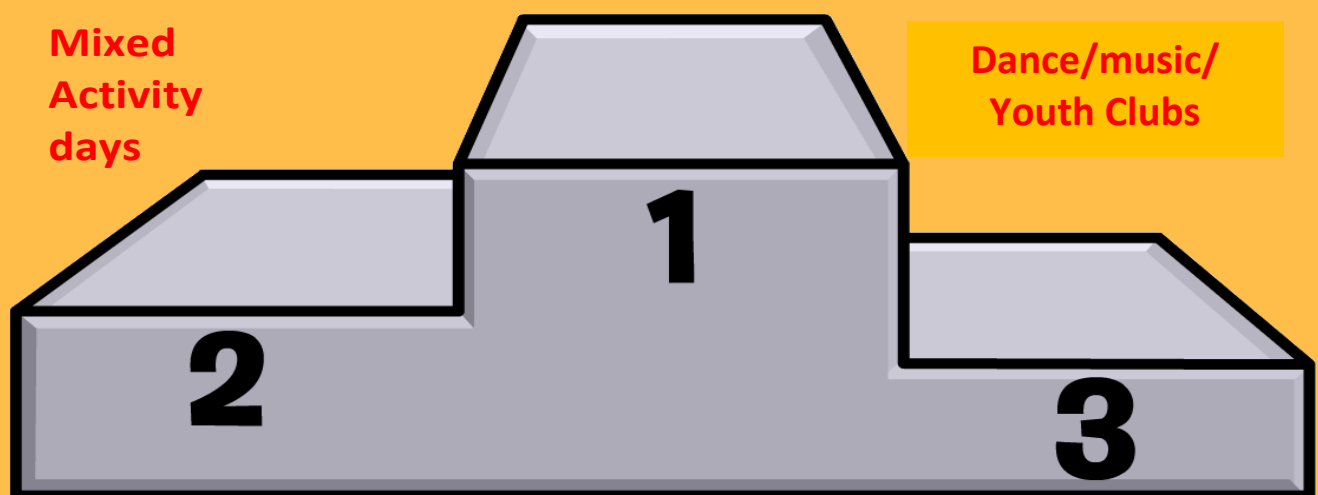


The Communities Team consulted with **165** young people in the Outer West area of Leeds.

Young people were asked what activities they would like local councillors to fund in their own communities.

Top activities:

Sports activities



Activities taking place either inside or outside...



Majority of provision taking place locally...



Ensure activities are fun, challenging & create friendships...



School holidays most popular time for activities...

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